

2005 AOG REQUEST FOR FUNDS (RFF) - 9236					
STATE OF UTAH -CDBG PROGRAM 324 SOUTH STATE STREET, SUITE 500 SALT LAKE CITY, UTAH 84111                      (801) 538-8861			REQUEST #:  Date of Request:		
SECTION I - GRANTEE INFORMATION					
1. GRANTEE NAME AND ADDRESS:			2. CONTRACT #:		
			3. CONTRACT AMOUNT \$		
			4. DATE OF THIS REPORTING PERIOD:		
			FROM:                      TO:		
5. ACCOMPLISHMENT NARRATIVE:					
SECTION II - EXPENDITURES OF CDBG FUNDS ONLY – ROUND ALL FIGURES TO THE NEAREST DOLLAR					
BUDGET CATEGORY	COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4	COLUMN 5
ADMINISTRATION	CONTRACT BUDGET	EXPENSES INCURRED THIS REPORTING PERIOD	ALL PRIOR EXPENDITURES	TOTAL EXPENSES	BALANCE AVAILABLE
SALARIES					
OFFICE SUPPLIES					
TRAVEL					
OTHER (IDENTIFY)					
PLANNING					
SALARIES					
SUPPLIES/EQUIPMENT					
TRAVEL					
OTHER (IDENTIFY)					
TECHNICAL ASSISTANCE					
SALARIES					
SUPPLIES/EQUIPMENT					
TRAVEL					
OTHER (IDENTIFY)					
FINAL TOTALS	\$	\$	\$	\$	\$
SECTION III - GRANTEE TO COMPLETE ITEM 6 ONLY					
6. THIS REQUEST IS A REIMBURSEMENT FOR \$_____ IN EXPENSES INCURRED.					
_____SIGNATURE OF PROJECT MANAGER OR ELECTED OFFICIAL					
(For State Use Only)PROGRAM SPECIALIST:		DATE:		VENDOR #:	
(For State Use Only)DIVISION ACCOUNTANT:		DATE:		Hud Project #	Hud Activity #
(For State Use Only)ORG#/APPR UNIT/RPT CAT:		ACCOUNT CODE:		DEPARTMENT #:	

**SECTION I - GRANTEE TO COMPLETE FRONT SIDE AS INSTRUCTED BELOW**

- 1. Name and official mailing address of Grantee. (include sub-grantee if applicable)**
- 2. CDBG Contract Number: (6 digits)**
- 3. Amount of CDBG Contract ONLY**
- 4. Enter the period of time these expenses cover. (Usually 1 month)**
- 5. Provide a brief narrative description of the project's progress/accomplishments or status since the previous RFF was submitted.**

**SECTION II- GRANTEE TO COMPLETE FRONT SIDE AS INSTRUCTED BELOW**

<b>COLUMN 1: Contract Budget</b>	<b>Insert the figures from the budget page, Attachment D, of the contract. The figures in this column should not be changed <u>without a contract amendment</u>.</b>
<b>COLUMN 2: Expenses incurred this</b>	<b>Indicate the total expenses for each category, during the period being reported.</b>
<b>COLUMN 3: All prior expenditures</b>	<b>Enter the cumulative amounts spent in each category (Get this information from the most recent RFF).</b>
<b>COLUMN 4: Total Expenses</b>	<b>Add Columns 2 and 3 and enter the total in column 4.</b>
<b>COLUMN 5: Balance Available</b>	<b>Subtract Column 4 from Column 1.</b>

**SECTION III - GRANTEE TO COMPLETE FRONT SIDE AS INSTRUCTED BELOW**

**6. ENTER THE AMOUNT OF EXPENSES INCURRED DURING REPORTING PERIOD.**

**THE TOTAL AMOUNT OF ITEM 6 MUST EQUAL THE FINAL TOTAL OF COLUMN 2, EXPENSES INCURRED THIS REPORTING PERIOD. ATTACH APPLICABLE DOCUMENTATION.**